

# **Reydon Village Plan Progress Chart January 2016**

**Prepared by the Reydon Village Plan Subcommittee of  
Reydon Parish Council and agreed on 11<sup>th</sup> January 2016**

Action	Progress
<b>1. Housing</b>	
<p>1.1 Increase awareness and understanding of Planning Issues and Applications. Greater use of the Village website, including links to Waveney's Planning Portal, would be a good first step. Village noticeboards should be used as well as site notices for individual applications. Waveney District Council, Reydon Parish Council, Reydon Website.</p>	<p>Monthly Planning lists are now on the village website and village noticeboards. The website provides a link to the Waveney Planning portal and instructions on how to use this. Residents need to be made aware of this as it is the only and best way of obtaining up to date information about current applications and also the best route to register comments.</p> <p><b>Completed</b></p>
<p>1.2 Establish and maintain a dialogue with Waveney District Council on Planning Policy. Ultimately, this dialogue should lead to the development of a Neighbourhood Plan (see section 11). Reydon Parish Council and Waveney District Council with other stakeholder groups, such as Southwold and Reydon Society.</p>	<p>The Parish Council has already begun to engage with Waveney on the review of the Local Plan 2018-36. In preparation for responding to the consultation in 2016, the Parish Council will conduct a Housing Needs survey and also explore ways of identifying opportunities to increase employment locally. It has also been agreed with Southwold Town Council to hold an informal meeting to discuss the inputs from both councils with a view to working together.</p> <p><b>Ongoing</b></p>
<p>1.3 Promote provision of small scale Business Units and/or shops, including at Reydon Business Park and other appropriate sites in the village. Reydon Parish Council and Managers/Owners of Reydon Business Park.</p>	<p>The Parish Council has recently been able to identify the owners of the vacant live-work units at the Business Park who states that he intends to apply for permission to convert the whole premises to office accommodation. Hopefully, this will happen and lead to more small business employment in the area. Other work to promote premises for businesses will be included in the PC's response to the consultation on the Local Plan (see above).</p> <p><b>Ongoing</b></p>

## 2. Business and Employment

2.1 Ensure Planning, Housing and Transport policies and strategies support the needs of businesses and promote local employment. If there is further expansion of work in areas such as retail, domestic services and food and drink, the need for affordable housing and transport will become even greater. Likewise, planning policies which encourage development of small premises suitable for higher skill sectors such as IT, design and professional services may lead to more residents working locally and thus reduce pressure on travel and the environment. See actions in Sections 1 and 5.

Following consultation with the PC, Waveney have purchased land adjacent to Green Lane in order to develop 20 units of affordable housing. The PC will monitor progress carefully and try to ensure that an identified need for single and small two bedroom houses is met.

Use of planning policies to promote higher skilled employment will be part of the PC's input into the review of Waveney's Local Plan (see above).

**Ongoing**

2.2 Promote the Reydon Village Website as the first point of reference for the residents and businesses. A working party should be set up to liaise with local businesses to establish sections on the website for a directory of businesses and services and employment opportunities. A transport sharing group could be coordinated from this website section as could the support group for homeworkers, perhaps using an existing local meeting point and/or a "virtual" space on the website. Local Chamber of Trade, other business networks and Reydon Village Website Volunteers.

A comprehensive list of local businesses is now included on the village website. The web team are exploring possible useful links to existing Suffolk car share websites but feel that transport sharing may be done better through social media.

The further development of the website (such as hosting virtual meeting spaces etc) will require more work from a currently small team of volunteers which may need to be expanded.

*Currently, new recruits are being sought for the website team. However, there seems to be little interest from businesses in actions other than posting job vacancies which it is hoped to do when web team is increased.*

3. Schools and Education	
<p>3.1 Maintain and strengthen Reydon Primary School. To ensure a sustainable future for the school, work must continue to raise standards and levels of satisfaction among parents. Reydon Primary School Governors working with parents and the community.</p>	<p>The school is now an academy and part of the Active Learning Trust. Permanent leadership is in place and results rose significantly in 2015. The school is now full and oversubscribed in some year groups and a recent parent survey showed very high levels of satisfaction. The school will work with others, including the Southwold Gazette, to ensure that awareness of its progress is well known in the community.</p> <p><b>Completed</b></p>
<p>3.2 Increase community access to facilities at Reydon Primary School and St Felix. Work is needed with both schools to explore ways of increasing community access, especially for adult education, swimming, fitness and after-school and holiday play and childcare. Reydon Primary School Governors, Governors of St Felix and Reydon Parish. Council and/or other community representatives, including Reydon Swimming Club.</p>	<p>The leadership at Reydon Primary School is keen to promote community use, including adult education. They will explore opportunities for this in the coming months.</p> <p>Discussions have taken place between the PC and St Felix to increase community use but with limited success to date.</p> <p><i>It is intended to explore additional community use of facilities with St Felix in September.</i></p>
<p>3.3 Seek ways of extending access (including transport) to youth provision, and sport and fitness facilities in Southwold. Reydon Parish Council, in partnership with others – e.g. Southwold Shuttle Bus and Reydon and District Community Transport.</p>	<p>The Shuttle Bus has secured further sponsorship funding and runs regularly.</p> <p>Uptake of the Loft Youth Club is being maintained and includes members from Reydon.</p> <p><i>Reydon Community Transport is likely to be wound up, mainly as the result of lack of use/drivers. – It is hoped another organisation may take over the vehicle and use it for community benefit.</i></p>

3.4 Maintain and extend nursery and childcare provision. The closure of the Southwold and Reydon Children's Centre may also put Brambles nursery at risk. New partnerships will be needed (e.g. with commercial providers of play and after school care) to ensure that provision of these services can continue to meet the demand identified in the consultation. Reydon Parish Council, Brambles Nursery and Children's Centre stakeholders and others – e.g. Reydon Primary School.

A commercial play provider is thought to be interested in taking up the disused Children's Centre space and contributing to the repairs needed to the building. Discussions between the Pre-School Learning Alliance (the nursery provider and sitting tenant in the nursery space) and SCC have not so far identified any way forward. The local County Councillor has agreed to support efforts to achieve a viable set of partnerships.

*This needs to be monitored and updated.*

<b>4. Environment and Community</b>	
<p>4.1 Provide additional litter/dog fouling bins and recycling points in the village. Reydon Parish Council, Waveney District Council.</p>	<p>Currently there are 9 dog waste bins around the village which are now all marked on the village map at Reydon Corner and on the website. If further bins are added, Waveney Norse will charge for emptying them. The PC has decided, therefore, that we have sufficient.</p> <p><i>RPC is currently checking that all the dog waste bins are all properly secured and in good condition and will repair/replace as necessary.</i></p>
<p>4.2 Provide a village map at Reydon Corner and enhance Jubilee Green with the provision of benches, landscaping and floral display/wildflower garden, entry and exit points and noticeboard and second village map. Reydon Parish Council.</p>	<p>Map and new noticeboard installed at Reydon Corner with map also available on village website. Jubilee Green handover imminent and ideas are being gathered for benches, landscaping and displays (which can be funded from S106 monies set aside for improving outdoor spaces).</p> <p><b>Ongoing</b></p>
<p>4.3 Maintain, and enhance where possible, key amenities including the Village Hall, Reydon Corner and all sports and play areas in the parish. In addition, work should be undertaken to find ways of allowing a full range of uses of the Village Hall (see also Section 10). Reydon Parish Council, Village Hall Management Committee.</p>	<p>RPC continues to address maintenance issues at the recreation ground and bus shelters etc – all of which are kept in good order.</p> <p>The Village Hall Committee is currently completing the work to double glaze all the windows and doors. After this, new noise testing will be undertaken and appropriate application made to reduce the current restrictions on use.</p> <p><b>Ongoing</b></p>

<p>4.4 Explore with the Police and Highways Authorities further steps to discourage speeding and vandalism, such as more police patrols and CCTV at Reydon Corner (see also Action in Section 5, Traffic) Reydon Parish Council, Suffolk Police.</p>	<p>RPC continues to part fund a PCSO and crime remains low.</p> <p>Work with SCC will lead to the introduction of 40mph speed limit on Wangford Road between the built up areas of Reydon and Wangford. Community Speedwatch is active and recently a new Vehicle Activated sign has been introduced.</p> <p><i>Discussions will be continued with SCC/our SCC Councillor about speed limits on Halesworth Road. RPC will explore any options to maintain PCSO or other enforcement measures in light of changes in legislation and funding reductions by Suffolk police.</i></p>
<p>4.5 Ensure the Planning Authority (Waveney District Council) and Environment Agencies (Natural England and the Environment Agency) are aware of the extent of local concern for the environment, in particular the importance local people place on our wide range of natural assets in the context of local planning and decision-making. Reydon Parish Council, Waveney District Council with agencies and stakeholder groups.</p>	<p>RPC has opposed inappropriate planning applications for housing in the AONB and Waveney DC has rejected recent applications, including defending an appeal against extension of business premises into the AONB.</p> <p><i>This may need updating when outcome of Global Appeal and St Felix application are known</i></p>
<p>4.6 Continue to protect and enhance the local natural environment. Engage with the various environment and wildlife organisations to see to what extent the interest and enthusiasm of local volunteers can be used. Enhance access to, and the use of, the environment, e.g. through way-marked walks. Reydon Parish Council working with the Environment Agency and other environment groups, e.g. Suffolk Wildlife Trust, English Nature, RSPB etc.</p>	<p>Walking notes to local areas of natural beauty are included in the Reydon with Southwold Leisure Map soon to be published, funded by sponsorship. An issue that needs to be resolved is the re-route of the Suffolk Coast Path so that it no longer uses the dangerous section of Lowestoft Road between Reydon Smere and the Easton Bavents reed beds. SCC is exploring a re-route via Easton Lane.</p> <p><i>No progress to date on links with other bodies or on waymarked walks (NB SCC say we can put route signs on their existing finger posts)</i></p>

<p>4.7 Hold a public event to explain the implications of the decision not to protect the Blyth Estuary river walls, and seek clarification of the flood risk and any proposed protection works north of Southwold, along the coast and locally. If enough interest is identified, seek ways of working with other local Councils, landowners and stakeholder groups to continue the maintenance of the river walls and other flood/sea defences. Reydon Parish Council working with Blyth Estuary Group, Environment Agency and Waveney District Council Coastal Management Team, Suffolk County Council and other stakeholders such as the Harbour Users' Association.</p>	<p>The lead body for this action should be the Blyth Estuary Group (BEG) which has recently started meeting again for the first time in some months. A current priority is developing plans for repair/raising of the Reydon banks.</p> <p>The need for an awareness raising event will be raised there by the RPC representative.</p> <p>Meanwhile, the EA is funding improvements to the river wall on the Walberswick side of the harbour, subject to resolving some issues with The landowner.</p> <p>However, joint work between STC and WDC to put the Harbour Lands under the management of a local Trust is proceeding slowly.</p> <p><i>This issue needs continuous monitoring and may require major action by RPC and the community, working with others.</i></p>
<p>4.8 Continue to promote voluntary activity to enhance village life, including events such as the Christmas Lights, Scarecrow Trail, Treasure Hunt, Randolph Fun Day and liaison with Reydon Primary School to harness the enthusiasm of local people for helping with out of school events/activities. Community Groups, Governors/PTA of Reydon Primary School and Reydon Parish Council.</p>	<p>The Village website is well used for these purposes and RPC contributes to funding some of these activities.</p> <p>Reydon Primary School, under its new leadership, is keen to take a greater part in village life.</p> <p><b>Ongoing</b></p>

<b>5. Traffic and Transport</b>	
<p>5.1 Work with the Highways Authorities to develop proposals for traffic and parking improvements and carry out formal consultation. This should include consideration of upgrading Cox's Lane (or introducing a one-way system), improving junction access at Reydon Corner, increased parking provision in key areas (e.g. Lowestoft Road), parking controls where residents want them, and the introduction of further speed limits. Reydon Parish Council working with Suffolk County Council and Waveney District Council.</p>	<p>A 40mph speed limit is now proposed for the Wangford Road between Reydon and Wangford and discussions will now consider Halesworth Road.</p> <p>Cox's Lane is signed as unsuitable for heavy goods vehicles but there are no plans to upgrade the lane.</p> <p>Discussions have taken place with residents in Hurn Crag Road over possible improvements to parking arrangements and access for emergency vehicles but funding for any changes is unlikely.</p> <p><b>Ongoing</b></p>
<p>5.2 Conduct a condition survey of footpaths and cycle routes and develop plans for new paths/cycle routes in key areas. This should include the need for dropped kerbs, repairs, better maintenance and removal of overgrowing hedges etc., as well as creating good pedestrian and cycle access to facilities such as the Health Centre and Business Park and also into Southwold, to the beach and to the estuary and Hen Reed Beds. (See also Action 10.1). Reydon Parish Council working with Waveney District Council and its contractors such as Waveney Norse.</p>	<p>A new footpath across Jubilee Green to the Health Centre is planned when RPC take over this space.</p> <p>RPC follows up all reports of overgrown footpaths with SCC or the appropriate body and response is usually effective.</p> <p><b>RPC/RVPs/c to undertake footpath survey in spring.</b></p>
<p>5.3 Improve enforcement of speed limits and parking controls. A new campaign should be undertaken to recruit volunteers for the community speed patrols and work is needed with the police to help with speed and parking enforcement, including measures to deter parking on footpaths. Reydon Parish Council working with the Suffolk Police.</p>	<p>New volunteers have joined the community speedwatch in recent months and more monitoring events have taken place. The speedwatch group also now have a Vehicle Activated Speed sign which is located strategically. RPC has raised the issue of footpath parking with the police but with limited success in terms of action to deal.</p> <p><b>Ongoing</b></p>

<p>5.4 Maintain and Improve public transport provision. Working with stakeholder groups such as East Suffolk Travellers' Association (ESTA) as well as the Bus companies, the current services should be promoted to ensure they are well used and the case made for extending provision, particularly into the evening for those without access to private cars. The suggestions for improvements to the Southwold Shuttle Bus should be explored with those responsible. Reydon Parish Council, working with ESTA, Reydon and District Community Transport, Southwold Shuttle Bus and the commercial transport providers.</p>	<p>Commercial Bus services and the Southwold Shuttle now serve the village as well or better than for many years. However, no solution is in prospect for evening access by public transport to facilities outside the village.</p> <p><b>Completed as far as possible</b></p>
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## 6. Emergency and Other Services

6.1 Maintain the recent improvements in street cleaning and broadband connectivity and work with providers to improve mobile telephone reception. It is suggested that the Parish Council seeks feedback periodically from residents on these service areas and works to put pressure on the mobile telephone providers to improve reception. Reydon Parish Council.

*RPC will seek feedback from residents in due course to identify issues and pursue these as appropriate*

6.2 Support any local initiatives to extend services available in Reydon such as a free to use cash point within an existing business, or the development of a coffee shop. Reydon Parish Council and Waveney District Council (as Planning Authority).

*RPC/RVP s/c will look out for opportunities to extend services.*

<b>7. Health and Caring</b>	
<p>7.1 Extend, where possible access to GP's and other health services, in particular through extended hours suited to those in work but also through promoting the services which already exist such as prescription delivery by the pharmacies and the range of support available from the VHC. GP Practice, Other Health Services, local pharmacies and the VHC.</p>	<p>On further consideration, it is felt that current services are adequate but that some may need more publicity, such as the prescription delivery service offered by the pharmacies.</p> <p><b>Completed as far as possible.</b></p>
<p>7.2 Increase volunteering. The community could consider organising a small team of volunteers, a good neighbours team, to offer help to those in need with gardening and minor house repairs etc. Voluntary Help Centre and Reydon Parish Council.</p>	<p>The work of the VHC is judged to meet what is required, but there needs to be regular drives to recruit new volunteers.</p> <p><b>Completed as far as possible.</b></p>
<p>7.3 Ensure Out-of-Hours GP Services are good. The GP Practice and/or Health Commissioning Group (Health East) should seek regular feedback on the quality of service received by those using the out of hours service and take action, where needed, to ensure that the service is of high quality at all times. GP Practice and/or Health East.</p>	<p><i>This issue needs to be reconsidered in the light of the changes made by the NHS in local Community Health Services. The implementation of these will be monitored by the Southwold and Reydon Society which will report any concerns to RPC.</i></p>

<b>8. Communication and Local Government</b>	
<p>8.1 Communicate village information: Always include the Southwold Organ, the Southwold Gazette, village notice boards and shops when advertising something. Create more notice boards and put back the one that was in The Drive. Increase use of the village website. Broadcast planning applications e.g. on notice boards and on the village website. Reydon Parish Council, Reydon Website Team, local organisations.</p>	<p>Notice boards now in use at Reydon Corner, Covert Road, Halesworth Road and Randolph. All are updated regularly with RPC and RVP notices and Planning Applications. Draft minutes of RPC now issued to press and the village website so published earlier. Village website use continues to increase with 770 user visiting 4350 pages per month during Aug-Oct 2015.</p> <p><i>Communication between RPC and the community suggested as item for the 2016 Annual Parish Meeting to identify new means of engaging the community – this could be linked to promoting volunteering.</i></p>
<p>8.2 Improve communication with Reydon Parish Council. Publish minutes in the Southwold Organ (free publication) as well as in the Southwold Gazette (a pay for publication) and publish draft minutes on the village website promptly. Produce an A4 flyer to be delivered to every home in Reydon that outlines the work the Parish Council does, where and when it meets and where its notice boards are. Offer transport/escorts to Annual Parish Meeting as some do not like to be out on their own in the evening and/or are unable to walk far. Changing the time of the month of Parish Council meetings and/or releasing draft minutes would enable the local press to publish reports of these meetings in a more timely fashion. Reydon Parish Council.</p>	<p><i>See above.</i></p> <p><i>No action to date on flyer or transport to APM, but could be done prior to 2016 meeting, of included along with the work on a Housing Needs survey. See 1.2</i></p>
<p>8.3 Provide free access points to the internet. e.g. advertise more the facilities available at Southwold Library and/or set up an internet café in the Village Hall or other suitable venue – e.g. the Randolph.</p>	<p>It is felt that adequate local facilities exist, including the IT provision at the library and the free wi-fi at the Randolph.</p> <p><b>Completed as far as possible.</b></p>

Reydon Parish Council or others willing to take this forward.	
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<b>9. Faith</b>	
9.1 Widen the range of activities at St Margaret's Church. Consideration should be given to the ideas received in the consultation which are suitable uses for a place of worship. As the internal space of the church is currently being altered to create more flexibility, this would appear an ideal time to do this and thus engage more residents with one of the village's most precious assets. Reydon Parish Church and Church Authorities.	<p>The church reordering has been completed and considerably increased use is being made of the space in the church and the church room which has widened the range of activities held there.</p> <p><b>Completed</b></p>

<b>10. Leisure, Social and Sport</b>	
<p>10.1 Maintain and promote the popular amenities of Reydon and Southwold through the development of a Leisure Map and way-marked walks. A Leisure/Amenity Map of Reydon and Southwold should be developed showing the key amenities and what they offer (and when) and also how to reach them, including by the footpaths, some of which should be way-marked as specific routes (circular and to particular destinations – see also Action 5.2). Reydon Parish Council, Southwold Town Council and other key partners such as Southwold and Reydon Society.</p>	<p>Leisure Map, funded by local sponsorship and showing amenities and walks, is about to be published.</p> <p><b>No progress yet on way-marked walks – see 4.6</b></p>
<p>10.2 Increase access to existing leisure facilities as the best way of meeting the demand for facilities such as a swimming pool, gym, cinema, golf, tennis, indoor sports and pitch and putt. The Leisure Map proposed above would help to increase awareness but also increased access will be needed (e.g. to swimming facilities at St Felix and indoor provision at the Primary School). An important aspect of access is transport. Reydon Parish Council, Southwold Town Council and other key partners.</p>	<p>Leisure Map about to be published (see above) and Reydon Primary School is keen to increase community use.</p> <p><b>Ongoing</b></p>
<p>10.3 Maintain, and where possible, develop the Children’s Play and Adult Exercise Equipment in Reydon. This popular and valued provision is an asset that must receive the care and investment it needs. Reydon Parish Council.</p>	<p>RPC continues to repair and maintain equipment to a good standard.</p> <p><b>Completed</b></p>

10.4 Maintain, and where possible, enhance the Village Hall and seek to extend the range of its use. This, too, is a popular and valued asset which requires continued investment. It would meet more needs of the community, for social and musical events, if its range of permitted uses could be expanded and this should be explored. Reydon Parish Council, Waveney District Council, Village Hall Management Committee.

Village Hall is currently extremely well maintained and programme of works to install double glazing to all windows and doors will be completed in early 2016. The Management Committee will then undertake new noise tests with a view to seeking amendments to the current use restrictions.

**Ongoing**

<b>11 Final Points</b>	
<p>11.1 Ensure ownership of the Reydon Village Plan so it is implemented over time. Reydon Parish Council should appoint a lead Councillor and a subcommittee, including volunteer members (eg from the Village Plan Steering Group), to oversee, direct and monitor the implementation of the plan. Reydon Parish Council and the Village Plan Steering Group.</p>	<p>RPC Village Plan subcommittee established and has delivered progress to date recorded here.</p> <p><b>Ongoing</b></p>
<p>11.2 Identify a lead member of the Village Plan Subcommittee for each area of this plan who would be asked to review the detailed comments and survey findings and seek opportunities to implement the many good suggestions that were received but which were outside the scope of a single plan for the whole village. Reydon Parish Council Village Plan Subcommittee</p>	<p>Focus to date has been on delivery of the main actions in the plan.</p> <p><b>Ongoing</b></p>
<p>11.3 Create a Neighbourhood Plan for Reydon. Although this proposal was only supported by a small majority of respondents, it is an essential requirement if the key actions on housing and development in this Village Plan are to be implemented. Moreover, the additional consultation required to develop a Neighbourhood Plan will allow further consideration of (and, hopefully, the development of a consensus on) where, how much and what type of housing should be developed in the village. Reydon Parish Council.</p>	<p>At present, RPC and the RVP subcommittee have agreed to focus on the village's input into the forthcoming consultation on the Waveney Local Plan. Consideration of the need and desirability of a Neighbourhood plan will follow once the main issues for Reydon emerging in the new Local Plan are clear. At the request of RPC (following a recommendation by the RVP subcommittee), an informal meeting is to be held with Southwold Town Council in January 2016 to discuss the current review of Waveney's Local Plan. If this leads to coordination of the input from both RPC and STC on key issues such as development of new housing or provision for businesses, this would be very welcome.</p> <p><b>Ongoing</b></p>