

REYDON PARISH COUNCIL

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Minutes of the meeting held in the Village Hall on 22ND June 2023 at 7.30pm

1 Present: Chair Cllr Pam Cyprien, Laurence Vulliamy, David Panther, Madeleine Senior, Dominic Knight, Fiona Taylor, Philip O'Hear and Kalvyn Friend.
District Councillor David Beavan,
County Councillor Ladd

The meeting was opened at 7.30

2. PUBLIC FORUM

a) County Councillor Ladd

Mr Ladd reported on the recent Suffolk Day and his visit to Woodbridge Fire Station. This station is one of the first collaboration projects between the police and fire service. It appeared to be an excellent way of working, he added that the fire service was recently inspected and rated good.

County Councillor Ladd went on to give some background to the changes to highway maintenance. He did report that over 280 miles of roads had been resurfaced and 37000 potholes filled. There followed a brief discussion about the quality of this work, but this would be addressed when the next contractors come on board

b) District Councillor Beavan

Councillor Beavan reported that an outreach branch of the citizens advice bureau would soon be opening at the Millenium Hall in Southwold. He briefly gave an outline of the problems facing the Housing Department at ESC who have a big hole in their budget. This has been exacerbated by the department charging tenants for boilers service, when it is a landlord duty, this money will have to be repaid. He went on to discuss the shortage of housing and the number of homeless in the district. There had been occasions in the past where houses had been sold in Southwold to fund building elsewhere. There was some discussion about the problems facing the potential new builds in Green Lane and the development in Copperwheat Ave. It was agreed that the Council would support District Councillor Beavan in his attempts to get the new housing in Green Lane built as these would be for affordable rent. This would ease some of the housing problems locally. Councillor Senior expressed some concern about the amount of housing that was planned and the poor infrastructure surrounding it.

3. Declarations of Interest

None

4. Register of Interest and Councillor Expenses

It was noted that these need to be updated as required.

5. Receipt and apologies for absence

Councillor Gregson

6. Minutes

To read or take as read the Minutes of the meeting held on 18th May 2023. It was proposed, seconded and agreed to authorise the Chair to sign the Minutes with the following amendments.

Item 12 – Green Spaces working Group – Remove Councillor Senior

Item 12 – Finance – Remove Councillor Taylor add Councillor O'Hear.

Item 12 - Planning – Remove Councillor Panther.

It was also noted that the new Clerk Ann Dobson would be starting on the 1st July.

7 Statutory Business.

a) Vacancies

The Clerk reported that she had sent out a couple of application forms for the Council, but the lady interested could not attend until the July meeting. This will be put on the agenda.

b) Representative for the Reydon Sports Community Centre

It was proposed seconded and agreed to appoint Councillor Friend.

c) To agree the following policies which had been circulated to all Councillors

Sickness

Grievance

Disciplinary

This was proposed, seconded and agreed.

d) It was proposed, seconded and agreed to adopt the Councillors Model Code of Conduct 2020

8. Clerk Report

The Clerk reported that there were 6 crimes reported in April 23 these were

2 x Violence and sexual behaviour

1 x Bike Crime

1 x Public order

1 x Arson and criminal damage.

1 x Burglary.

The Clerk confirmed that the Council had been successful in its bid for bulbs and 500 would be available in October from ESC

9 Reports from Councillors

a) Wangford Quarry

Councillor Panther reported on a recent meeting of the Quarry liaison group which confirmed that they were still awaiting pre-application advice from Suffolk County Council. The Suffolk Wildlife Trust still refer to their position published earlier this they have also met with the AONB managers. The hope to submit an application for the Southern extension in two to three weeks. This will be followed by a statutory consultation. There was some discussion about this but it was decided to wait for the application and undoubtable it would contain a large amount of material to be worked through. County Councillor Ladd said that the planning application was technically in Wangford but this should go to a full Committee for decision.

Councillor Panther did add that Breedon like to support communities in the area they work so the Clerk was asked to check the web site and find out if Reydon would currently qualify for any grants.

b) Footways

The Chair reported that she had been contacted by a resident who had fallen by Oaklands, fortunately she had not been to badly hurt. Councillor Cyprien will the help of County Councillor Ladd had reported the problem. Councillor Friend reported that the hedges and footways from Oaklands up to Cox's Road are very overgrown, the hedges are East Suffolk and the Clerk was asked to report the problem.

10. Environment Agency Meeting

Councillor Friend said he felt that there is an urgent need for a meeting with the Environment agency regarding Potters Bridge. There has been no progress on an agreement to clear the outfall on a regular basis and this is required to keep the water down and the road clear. It was agreed to write to Ms Coffey our local MP asking her to set up a meeting with the Environment Dept and Natural England to try and get some progress before next winter.

11 Cost of Living

Councillor Senior reported that Councillor Gregson is going to reconcile the accounts for the pantry, at present the income from grants etc was £5000 with the outgoings around £3000. She would like the following expenditure agreed

- i) Mileage allowance for volunteers, it was suggested 45p per mile, this will be checked on the SALC site by the Clerk

- ii) £50 a month paid to the Village Hall to cover the electricity costs of running the fridges etc.
These were both agreed in principle.

Councillor Senior went on the report that it was hoped that some of the volunteers would be to take a more pro-active role in running the pantry. There had also been lots of donations including from allotment holders. She was pleased to report that 1054kgs of food had been distributed making 2747 meals.

Councillor Senior then reported on an additional project being proposed in conjunction with Cathy Ryan and the Sole Bay Care Fund, to help provide hot school dinners for children at Reydon Primary School for those who in need. To feed all the children involved would cost approximately £18500 of which £5000 will be raised by running info pods at Latitude. The school is also very involved and have had a non-uniform day to raise funds for the pantry, the Canteen in Southwold is also very keen to be involved.

It was proposed, seconded and agreed to donate £2000 to the Sole Bay Care Fund to help fund this.

12. Village Hall

Councillor Vulliamy reported that the exterior is being painted, and the decorator had agreed to of this for his original quotation. They were currently updating all the safety checks, many of which were out of date. They now had access to the bank accounts, but had not received a statement from the car charging company. There had been progress on a number of areas but they are still very short of committee members. If the village hall is not supported there may have to be difficult decisions made regarding its future. Councillor Vulliamy felt there was a need for an open evening to engage with residents.

13. Green Spaces Working Groups

Councillor Taylor hoped to have another quote for the play area and she is meeting a supplier on the 12th July which will provide a comparison, hopefully this will mean the Council will have 3 schemes to look at. The feedback from the Coronation picnic included suggestions for a running track, cycle track and zip wire. Hopefully the Brass on the Grass event will allow some more public consultation.

Councillor Panther enquired about the Barn Close play area which is in a poor condition and this will be reported to East Suffolk Council.

14. Reydon Robin

The June edition had been published and the next editor will be Councillor Knight, this will be published in October. There was some discussion as to what should be in the next edition and whether it was right to go into detail regarding any problem planning applications. However, it was generally agreed that the Robin should be kept light and informative regarding village events and good news. It was agreed that sponsorship should be increased to £350 in view of rising costs.

The Chair reported that she had been invited to the St Felix prize giving on the 3rd July.

15. Reydon Guide

The Clerk reported that she had been contacted again by Charlotte from the library to find out if there was any update on the Reydon Guide. Councillor O'Hear said he would update it in the next few weeks.

16. Website

Councillor Vulliamy reported that Cathy Yeoman was doing a really good work, and it was 85% done, and was much improved. The website needs more users, so any publicity would be great.

17. Dog Bin

The Clerk read a letter from a local resident who requested a dog bin at the end of Elliot Ave, Councillor Friend reported that he had a spare one and he will arrange for it to be fitted. The Clerk was asked to arrange for Norse to empty it.

18. Lion Link Multi Purpose Connector

This letter had been circulated to all Councillors and it was agreed that the non-invasive survey can take place.

19. Planning

The planning working group gave the following recommendations and it was proposed, seconded and agreed to adopt the report. Full details are attached to the minutes and can be found on the website

Planning Application

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|------|--|--------------------------------------|
| i) | DC/23/2083/LBC - Listed building consent - to convert and existing wooden store into a shower/utility room
Tudor Cottage, 43 Wangford Road
Parish Council asked that the applicant address the issue of the Rooflight | Recommend Approval |
| ii) | DC/23/2186/OUT Outline application – construct detached single storey dwelling
Harebell 8 Three Marsh Lane | Recommend Approval |
| iii) | DC/23/1938/PHN Prior Notification single storey rear extension
38 The Drive
The Parish Council feels that this may not be the appropriate kind as this property is within the AONB contrary to what is stated in the application | Recommend Approval with reservations |
| iv) | DC/23/1858/VOA Variation of Condition 2 – modify design to provide better quality accommodation
30 Wangford Road | Recommend Approval |
| v) | DC/23/1884/FUL Single storey rear extension
26 Lowestoft Road | Recommend Approval |

Planning Decision

- | | | |
|------|--|------------|
| i) | DC/23/1702/DRC Discharge of conditions
Land to west of 18 Halesworth Road | Permitted |
| ii) | DC/23/2010/DRC Discharge of conditions
Micropress, Fountain Way | Permitted |
| iii) | DC/23/1701/FUL Single storey rear extension
52 Lowestoft Road | Permitted |
| iv) | DC/23/1459/FUL Bungalow conversion
Cherry Trees, Keens Lane | Permitted. |

20 Finance

- | | |
|--|----------|
| a) Accounts awaiting payment June 2023 | |
| J Jordan – Pay June 23 | £424.60 |
| Paye | £67.00 |
| J Jordan – ICO Payment | £40.00 |
| G Graham Litter Picking | £104.20 |
| Pearce and Kemp (Electrical inspection village hall) | £364.80 |
| Rotary Club (Brass on grass stand) | £10.00 |
| Mr N Nicholls (Insurance Emergency Group) | £75.76 |
| D Foster – Grass cutting rec play area | £50.00 |
| Southwold Press (Pantry flyers) | £25.00 |
| Reydon Village Hall (April Hire) | £25.00 |
| Mrs F Taylor (Coronation picnic expenses) | £230.60 |
| Mr F Taylor (Padlock for SID) | £30.71 |
| HJR Developments (Bus shelter Repair – paid by Cil) | £2803.20 |
| EON (Direct debit electricity Jubilee Green) | £20.55 |
| Wave – Water Allotments | £255.06 |
| Tyrells Locksmith (Lock pantry) | £55.00 |
| Sole Bay Waste (Pantry) | £0.78 |
| Wills – Reydon Corner cut May | £120.00 |
| Wills Corner cut June | £205.00 |
| Wave – water Reydon Corner | £4.57 |
| T Simcox (Cleaning Reydon village hall) | £100.00 |
| J Gregson (Pantry expenses) | £34.98 |
| K Seaman – June Jubilee Green Rec cut | £125.00 |
| Reydon Village Hall – room hire Jan – April | £100.00 |

Will Corner cut June	£205.00
C Yeoman (April)	£80.00
C Yeoman (May)	£80.00
Southwold Press (Reydon Robin)	£580.00
Sole Bay Care Fund (School dinners)	£2000
Total	£8216.81

It was proposed, seconded and agreed to pay the above accounts.

The Clerk reported that a decision would have to be made as to which payments are going to be made for the Village Hall as the Council cannot continue to support the hall without a budget. The pantry will also have to be budgeted for if it is to have a long-term future. She went on to say that the rents for the Allotments for 22/23 was £358.20 with the expenditure being £750.34 (Water £529.86 and Rodent Control £220.48)

There was some debate regarding this and it was agreed that the Council must contact the tenants and discuss a way forward. The allotments are supposed to be self-funding, the allotments rents will be reviewed in September.

- b) Receipts –Interest £43.25 £200 Adnams – Pantry, Reydon Trust £200 Pantry
- c) Bank Balances at 30st April 2023
Treasurers Acc £600.00. Business Acc £83342.37
- d) CIL money - £18242.72 - £2277.24 by Oct 2024 £6155.86 – April 25, £10799.62
(It was noted that £1000 had been misallocated by the Clerk last month)
This report had been circulated and the contents agreed by Councillors.
- e) Presentation of Bank reconciliation to end of May – The report had been circulated and the contents noted by Cllrs
- f) Councillors Expenses – The Clerk reminded Councillors that they can claim for expenses relating to Council work and this would include paper and ink and computer needs.

21. Matters arising from the Minutes 20TH April 2023

- a) Brass on the Grass – School Fete
It was agreed the number of Councillors who would help at Brass on the Grass, unfortunately due to date conflicts it was not felt that the Council could also man a stall at the school.
- b) ESPA
The Council has been asked to join this and the Clerk will get more information

22. Any other business (Notified to the Clerk/Chair in advance)

None

23 Close

The Chairman declared the meeting closed at 9.15